



PONDICHERY UNIVERSITY

(A Central University)

Dr.B.R.Ambedkar Administrative Building, R.V.Nagar, Kalapet,
Puducherry-605 014

INVITATION OF TENDER FOR PROVIDING A/C AMBULANCE SERVICE

Sealed tenders are invited under Two bid system for providing one A/C Ambulance van on 24X7 Basis on rate contract for a period of 2 Years in a sealed covers from the Government approved Cab – operators or Ambulance operators or from reputed hospitals exclusively for Pondicherry University usage.

Interested parties are invited to submit their details pertaining to their performance, experience etc, in Format I (Technical bid) and in Format II (commercial bid) in the prescribed forms to the Registrar i/c, Pondicherry University on or before **20/07/2016 (3.00 p.m.)** The prescribed forms can be downloaded from the University website: www.pondiuni.edu.in.

The Format II (**Sealed quotations**) of only those applicants who are found eligible based on the details given in Format I shall be opened.

Last Date and time for submission of Quotations: 3.00 p.m. on 20.07.2016

Date and time of opening the Quotations : 3.30 p.m. on 20.07.2016

Date: .06.2016

REGISTRAR

**PONDICHERRY UNIVERSITY
TRANSPORT SECTION**

**FORMAT I
(Technical Bid)**

(To be submitted duly filled-in by Government approved cab operators Ambulance service provider Reputed Hospitals about their performance and experience)

1. Name of the service provider :
2. Address :
3. No. of vehicles owned category-wise :
(Submit photo Copies of R.C. Book)
4. Whether approved by the Govt.
(Copy of the approval given by the Govt. should be enclosed) :
5. Whether a trade license holder
If yes, give particulars :
6. Whether registered for service tax
If yes, give particulars :
7. Experience in the field :
8. Highlights of past performance in the field :
(providing ambulance service)
9. Other details, if any :
10. Financial status :
(Enclose copies of three years income tax
Statements or bank statements)

Signature of the service provider
with Official seal

**N.B. Envelope to be superscribed as “Details of performance and experience
(Format I)”**

**PONDICHERY UNIVERSITY
TRANSPORT SECTION**

**FORMAT II
(Commercial Bid)**

Name and Address of the Ambulance Service Provider :

1. Rates for hiring AC Ambulance van Tempo Traveller

Sl. No.	Category of the Service/Vehicle	Amount quoted (Rs)
1.	Monthly rate/ Charges for operating one A/c Ambulance Tempo Traveler including driver's salary, fuel, maintenance repairs etc for 600 Kms. on 24X7 basis.	
2.	Rate per additional Kms run	

Additional details for hiring A/C Ambulance Van on Two years contract Basis.

1. One A/C Tempo Traveler with full fledged Ambulance with all in-built emergent facilities.
2. Ambulance hired are to be operated / made available on 24X7 basis and the skilled valid license holding drivers must be posted on shift basis with the cell phone facilitates and their contact numbers are to be made available to the proposed end users.
3. The van with all in-built facilities should be ready for shifting the critical patient to Chennai or other metropolitan cities on emergency need basis
4. The Ambulance Service providers shall provide vehicles of not more than 10 years old.

**PONDICHERRY UNIVERSITY
TRANSPORT SECTION**

EMPANELMENT OF TRANSPORT OPERATORS

Terms & Conditions

1. Selection for providing this transport service to the University shall be made purely on the basis of the past performance and reputation as declared in the Format I of this invitation for empanelment. The decision of the University in this regard is final.
2. The quotation are to be submitted along with **E.M.D of Rs 5000/-(Rupees Five Thousand)** only in the form of Crossed Demand Draft/Banker's Cheque favoring The Finance Officer Pondicherry University, payable at Pondicherry. Cheques will not be accepted. The EMD should to submitted in the Technical Bid cover.
3. The Contractor (Service Provider) shall provide the ambulance as specified which should not be more than 10 years old and that the vehicle provided is clean and in good condition with spare wheels and proper tools etc., and it should be in good road worthy condition.
4. The ambulance van to be deployed on contract basis should have valid registration /insurance coverage road Tax payment certificate/fitness/pollution free certificate from competent authorities
5. It is expected that the Ambulance Van can be operated on monthly distance of 600 Kms within Pondicherry and for outstations (approximately) in all the days of month. In case of exceeding 600 Kms. limit in a particular month, the agreed rate per K.M will be paid to the Service provider alongwith the basic monthly contract amount.
6. The Contractor (Service Provider) shall provide all the essential documents in respect of the drivers and the vehicles hired such as driving license, Registration Certificatem Insurance Policy and necessary permits.
7. The Contractor (Service Provider) shall send drivers who possess valid driving license and sufficient experience and skill and who have adequate knowledge of the route and destination so that the critical time to save the life of the patient should not be wasted.
8. The Contractor (Service Provider) shall also ensure that only those who have not been punished for any offence under the IPC, Cr. PC and Motor vehicles Act are to be engaged as drivers for providing the service for Pondicherry University.

9. The Contractor (Service Provider) shall provide to the drivers Mobile phones having roaming facilities to maintain effective communication.

10. The Contractor (Service Provider) shall pay for salary of the driver including all allowances, Bata, Overtime, waiting charges, Maintenance, EPF etc.,

11. The Contractor (Service Provider) shall ensure that the drivers are neatly dressed in white uniform and behave in a disciplined and pleasing manners.

12. The Contractor (Service Provider) shall be responsible for any actions / omissions of the driver, for any damage, loss, embarrassment is caused to the passengers or property belonging to the University as the case may be. In such cases, the University is to be suitably compensated by the Contractor (Service Provider).

13. The Pondicherry University shall not be responsible for providing accommodation to the driver when the vehicle is hired for out stations.

10. The Contractor (Service Provider) shall provide adequate cash to the driver to carry out for fueling, for any minor repairs or to meet any contingency. The passenger shall not be troubled in this regard.

14. For the safety of the vehicle and third party, the Contractor (Service Provider) shall take total responsibility and in the event of any accident / damages to the third party or third party property or to the vehicle, the Pondicherry University shall not be liable in any manner, in this regard

15. The Contractor (Service Provider) shall ensure and abide by all applicable Laws and they are to be strictly followed. In case of any violation, the contractor / service provider should take full responsibility.

16. The service provider should ensure that the driver does not carry any unauthorized passenger / unauthorized materials while the vehicle is under hire. Without approval of the Pondicherry University no outsiders or patents are to be transported.

17. In the event of the Contractor (Service Provider) not complying with any of the agreed terms and conditions, the Pondicherry University may impose a fine depending upon the gravity of the lapse or deficiency in service.

18. The Ambulance Service provider has to furnish the list of drivers for shift duty immediately after award of contract. The Ambulance Service provider should change drivers if necessity arises or his performance is not upto the mark without interrupting / disturbing the routine 24 hours / day service.

19. The Pondicherry University reserves the right to terminate the Contract during the 2 Years contract period by giving 30 days notice to the contractor without assigning any reason thereto.

20. In the event of any dispute over this contract, the decision of the Registrar Pondicherry University shall be final and binding.

21. The successful Ambulance Service provider would be required to execute a contract agreement with the Registrar i/c Pondicherry University on a Non-Judicial stamp paper of Rs.100/- (Rupees One Hundred) only.

22. The successful bidder will have to furnish a performance security deposit of **Rs. 50,000/- (Rupees Fifty Thousand only)** in the form of bank guarantee favoring The Finance Officer Pondicherry University, Pondicherry Cheques will not be accepted.

**Registrar i/c
Pondicherry University**